

# Minutes of the Governing Body meeting held on 1<sup>st</sup> August 2022

Venue: Conference Room (GIPS)

Time: 11: 00 am

## Agenda

1. Adherence to Academic Calendar 2022-23.
2. Review of placements of the previous academic year (2021-22).
3. Planning of Target Activities for the odd semester (2022 -23).
4. Action plan for the odd semester 2022-23.
  - NBA Accreditation
  - Faculty development programs
  - Research Activities
5. Execution of Academic Activities Plan for session 2022-23
6. Maintenance of Infrastructure, Glass wares, Equipments in department as per PCI norms.
7. Allocation of Budget in session 2022-23.

## Minutes/Suggestions

- ❖ Dr. Amresh Gupta, Director GIPS presented overview regarding the progress of NBA accreditation work. Honorable Members reviewed all the programme level criteria and suggested the improvements to be incorporated in all the criteria.
- ❖ Director briefed about various agenda points namely adherence to Academic Calendar, IQAC action plan, strengthening placement/career guidance/higher studies, improvements in student centric learning, and use of technology in education. Members decided to run classes of odd semester as per Academic Calendar of the institute.
- ❖ It was proposed to execute Academic Activities Plan during the academic year 2022-23
- ❖ FDP on New Framework of NBA/NAAC Accreditation.
- ❖ Review meetings on department activities with Coordinator to be organized to evaluate the performance of the departments.
- ❖ Review meetings with Coordinator regarding NBA criteria to be organized frequently.
- ❖ Steps to be taken to improve performance of the students so as to achieve 100% placement and 75% attendance of each student should be maintained in all situations.
- ❖ The infrastructure of institute is maintained. The books, chemicals, equipments and glasswares for B.Pharm and M. Pharm should be purchased semester wise. However, the list of requirements should be placed at least one month before to Financial Committee for approval.



## Action Taken Report

S No	Suggestions	Action to be taken	Person Responsible	Target Date	Status
1	Conduct of Faculty development programmes	FDP on New Framework of NBA Accreditation	IQAC Co-ordinator and Team members	October 2022	Proposed
		New Teachers Induction programme	IQAC Co-ordinator and Team members	Last week of September 2022	Scheduled
2	Students must be encouraged to excel in Co-curricular activities	Co-curricular and Extra-curricular Committee	Committee Co-ordinators	Academic year 2022-2023	Ongoing
3	Review meetings on department activities	Evaluating the performance of the departments	IQAC Co-ordinator	November 2022	Scheduled
4	Review meetings for NBA criteria	Periodical review of data collected for NAAC Criteria	IQAC Co-ordinator	Once in week	Ongoing

